

NORTHERN CALIFORNIA CARPENTERS RELIEF FUND (NCCRF)
RELIEF REQUEST FORM

2020 Coronavirus Pandemic: Relief for Unemployed Members

In order to be eligible for financial assistance in the form of a hardship distribution from the Northern California Carpenters Relief Fund (NCCRF), you must fully complete and submit this Relief Request Form.

You are eligible for a hardship distribution if you meet the following three requirements:

- 1) You were laid off as a result of your employer responding to one of the Shelter in Place Orders issued by six Bay Area Counties on March 16, 2020, or Governor Newsom’s statewide Shelter in Place Order on March 19. On March 22, Governor Newsom requested and received a presidential “Major Disaster Declaration,” making the economic hardship caused by unemployment due to the Coronavirus Pandemic to be an appropriate target of relief from the NCCRF; and
- 2) At the time you submit this Relief Request Form, you are a member in good standing of a Local Union affiliated with the Carpenters 46 Northern California Counties Conference Board; and
- 3) You have been a member of a Local Union affiliated with the Carpenters 46 Northern California Counties Conference Board for at least 12 consecutive months prior to the Major Disaster Declaration (i.e. you’ve been a member since March, 2019).

Name: _____

UBC Number: _____

Local Union Number: _____

Phone Number: _____

Address: _____

Please attach any record from the California Employment Development Department (EDD) or your employer which documents your layoff on or after March 16, 2020 and the receipt of unemployment benefits from EDD as a result of such layoff. Please email this documentation and this application to _____ or mail them to Brother _____, who is the Financial Secretary at Local _____. Please make sure this application is completed entirely in order to ensure expedited processing.

I. AMOUNT OF HARDSHIP DISTRIBUTION

Hardship distributions for relief from the 2020 Coronavirus Pandemic come in the form of a check for \$500.

II. TAXABILITY OF HARDSHIP DISTRIBUTION

IMPORTANT: Distributions from the NCCRF may be taxable. Accordingly, it is your responsibility to pay any applicable taxes on any distribution received from the NCCRF. It is advised that you consult a tax preparer or an attorney to determine whether you owe taxes on the amount received from the NCCRF. By submitting this Relief Request Form, you understand that you, and not the NCCRF or any of its agents, are responsible for the tax consequences of any distribution you may receive.

III. CONSENT AND SIGNATURE

I, _____ (**PRINT NAME**), hereby certify that I was laid off as a result of my employer's response to one or more of the Shelter in Place orders issued on or after March 16, 2020 by a California county and/or Governor Newsom.

I certify that all the information provided on this form is true and accurate; if any of this information changes, I will inform the NCCRF immediately. I further understand that I must reimburse the NCCRF for any benefit received should any of the information provided herein not prove accurate.

Signature: _____ Date: _____

Note: After checking your eligibility for a distribution your Financial Secretary will forward the application to the Relief Fund's Treasurer, Steve Grannis, at the NCCRC.